



APPLICANT INFORMATION

Full Name _____
Position/Role _____ Department _____
Phone Number _____ Email _____

SCHOOL INFORMATION

Full School Name and District _____
Grades Serviced _____ Work/Cell Phone _____
Students in School _____ Students in District _____

PROJECT DESCRIPTION

Project Title _____ Cost of Project _____
Project Benefit Start Date _____ Project End Date _____
How many students will benefit directly or how many will be involved? _____

DETAILS

Project Overview: (provide a detailed description of the project, including the specific art form or forms involved, the students or groups targeted, and the project's goals)

How will the requested funds be allocated? (please break down the costs by item, category, etc)

Short Term/Long Term (Will the funds immediately benefit your students for a one-time project or school-year, or is this a long-lasting improvement (equipment, lead to more opportunities, etc)

Please submit any further information, documentation, quotes, etc to support your application with this form.

Principal Signature _____ Applicant Signature _____

Date ____ / ____ / ____ Date ____ / ____ / ____

Guidelines for Completing the Future Artists Fund Scholarship Application

The Future Artists Fund provides financial support for art-related projects that benefit students in local schools. To ensure a smooth application process, follow the steps below when filling out the form.

Step 1: Applicant Information

1. Full Name – Provide your first and last name.
2. Position/Role – Indicate your job title (e.g., Art Teacher, Music Instructor, Classroom Teacher).
3. Department – List the department you work in (e.g., Visual Arts, Theatre, Music (vocal or instrumental)).
4. Phone Number – Enter a reliable contact number where you can be reached.
5. Email - Enter your school contact email for updates on the status of your application.

Step 2: School Information

1. Full School Name and District – Enter the complete name of your school and school district.
2. Grades Serviced – Specify the grade levels that will benefit from this project (e.g., K-5, 9-12).
3. Students in School – Approximate the total number of students enrolled at your school.
4. Students in District – Provide the approximate total number of students in your district.
5. Work/Cell Phone – Provide your preferred contact number for communication regarding this application.

Step 3: Project Description

1. Project Title – Choose a clear and concise title that reflects the purpose of your project.
2. Cost of Project – Provide the total estimated cost to complete the project.
3. Project Benefit Start and End Date - When will it start and end, or is it ongoing.
4. How many students will benefit directly or be involved? – Provide an estimate of student participation.

Step 4: Details

1. Project Overview – Provide a detailed description, (what the funds will be used for) including:
 - o The specific art form(s) involved (e.g., painting, music, theatre, sculpture).
 - o The students or groups targeted (e.g., an after-school art club, entire grade level).
 - o The goals of the project (e.g., enhancing artistic skills, introducing a new medium, creating a community art piece).
2. How will the requested funds be allocated? – Break down the budget, listing specific costs such as:
 - o Materials (paint, canvases, clay, instruments, etc.)
 - o Equipment (cameras, pottery wheels, sound systems, etc.)
 - o Guest artist or instructor fees
 - o Other necessary expenses
3. Short-Term or Long-Term Impact – Specify whether:
 - o The project will have an immediate impact (one-time project, short-term workshop, fall play rights, school-year initiative).
 - o The funds will contribute to a long-lasting improvement (new equipment, ongoing opportunities, repairs, program expansion).

Step 5: Approvals & Signatures

1. Principal Signature – Your school principal must review and sign off on your application.
2. Date – Indicate the date the principal approved the project.
3. Applicant Signature – Sign the form to confirm the accuracy of your application.
4. Date – Enter the date you submit your application.

Step 6: Supporting Documentation

Attach any relevant materials to strengthen your application, such as:

- Quotes for materials or equipment
- Additional project details or lesson plans
- Letters of support from administration or community partners
- Images or diagrams of the project (if applicable)

Submission

Ensure all sections are completed before submitting the form, along with any required documentation. This will help expedite the review process and increase the likelihood of approval.

If you have any questions, please contact MACOA at tgallaher@mineralarea.edu for further assistance.